

City of Othello  
Regular Council Meeting  
September 10, 2012

**CALL TO ORDER:**

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Present:** Mayor Tim Wilson; Councilmembers: Eugene Bain, Ken Caylor, Dan Dever, Genna Dorow, Charles Garcia, Kenneth Johnson, and Mark Snyder.

**Also Present:** City Administrator Ehman Sheldon; Department Heads: Finance Officer Mike Bailey, Public Works Director Terry Clements, Police Chief Steven Dunnagan, Park and Recreation Coordinator Molly Klippert, City Clerk Debbie Kudrna; and City Attorney Katherine Kenison.

**CITIZEN INPUT**

Luz Lopez, advised that the employment office in Othello has reduced their hours and is going to close. She asked that someone from the City call the Employment Department and ask that they keep it open.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Garcia/Dever.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of August 27, 2012
- B. Approval of Accounts Payable Checks
- C. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No.41573 No. 41624 the amount of \$76,519.04.

Payroll and Related Expenses Check No. 27950 to No. 28013 in the amount of \$286,913.83.

Council carried a motion to approve the Consent Agenda as presented. M/S Snyder/Johnson.

**ADAMS COUNTY DEVELOPMENT COUNCIL PRESENTATION**

Grace Shelby, Assistant Director of the Adams County Development Council (ACDC) explained the benefits of the City renewing the annual contract with ACDC. She reviewed their future and past activities. On September 24<sup>th</sup>, they will have another webinar relevant to promoting our community and is open to the public to attend.

**CONSIDERATION OF ADAMS COUNTY DEVELOPMENT COUNCIL CONTRACT**

Council carried a motion to approve the 2013 service agreement between the City of Othello and the Adams County Development Council. M/S Caylor/Dorow.

**KEVIN LINDSEY – FINAL WELL #9 REPORT**

Kevin Lindsey from GSI Water Solutions, Inc. provided the hydrogeologic prognosis and recommendation for the proposed Well #9 site. He reported that there is significant hydrogeological uncertainty associated with the proposed new site. It will be very important to track the depths of the various geological units to determine where the well site is located in relation to where the monocline and the dike system are. He recommended that the City drill a 20 inch hole 240' – 440' down and set and seal a 16" diameter steel casing. This would allow the City to test the water quality and quantity and to determine if we're on track for a deep or shallow well hole. We would then drill a 12" open hole to meet the target of 800 g.p.m. He explained what steps can be taken if we encounter unstable zones or boreholes. He believes this drilling process will give us flexibility to meet a variety of conditions at the well site. Councilmember Caylor requested that the engineers provide revised estimated costs.

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**CONSIDERATION OF TEST HOLE FOR WELL #9**

City Engineer Larry Julius explained that based upon Mr. Lindsey's proposal, the estimated project cost could be \$600,000 - \$650,000. They would like to discuss this further with GSI and come back to Council with more substantiated project costs.

**REVIEW 2012 STREET IMPROVEMENT BIDS**

City Engineer Larry Julius reported that we received two bids for the 2012 Street Improvement Project as follows:

Central Washington Asphalt	\$859,286.61
Granite Construction	\$870,608.20
Engineer's Estimate	\$641,830.00

Upon discussion with the contractors, they found that most contractors already have projects scheduled for this fall. They also found that contractors are concerned with the amount of work, the lateness of project to get started, and the short time period to complete the project. They recommended that Council reject the bids and call for bids early next year. Mr. Julius advised that they have talked to the Transportation Improvement Board and they indicated that they recommended that the City wait until next spring. The funding that the City received is a two-year program.

Council carried a motion to reject all bids received for the 2012 Street Improvement Project. M/S Taylor/Dorow.

**CONTINUATION OF COMPREHENSIVE PLAN REVIEW**

City Planner Darryl Piercy reviewed the population projections for the 20 year planning period and its relationship to land capacity for the draft comprehensive plan. The population projections are important to provide sufficient land and infrastructure for future growth. He stated that he will review the projections closely, noting that he had taken a conservative approach.

**EXCESS POOL CONCESSIONS – DONATION TO FOOD BANK**

Park and Recreation Coordinator Molly Klippert advised that there is some food from the 2012 concession stand season, which does not total enough to resell (\$89.46). She asked that Council approve the donation of the food items to the Othello Food Bank.

Council carried a motion to approve the donation for the remaining 2012 pool concession items to the Othello Food Bank. M/S Never/Garcia.

**BUDGET REQUEST FOR TRANSPORTATION MULTIPLE EVENTS**

Park and Recreation Coordinator Molly Klippert suggested three planned community trips for our citizens: Seattle Seahawks Game; Leavenworth Christmas Tree Lighting; and Northern Quest Casino day trip. She requested funding to cover all costs involved with the reservation of these events including tickets, transportation and advertising fees, in the amount of \$6,000. Funding will be reimbursed from participant reservations for each event.

Council carried a motion to approve the funding of \$6,000 for the scheduling of City trips through the Park and Recreation program. M/S Snyder/Dorow.

**PROCLAMATION RECOGNIZING “PATRIOT DAY” AND “NATIONAL DAY OF SERVICE AND REMEMBRANCE”**

Mayor Wilson read the proclamation into the record.

**MONTHLY INVESTMENT REPORT**

Finance Officer Mike Bailey gave a report on the status and performance of the City's investments in the Local Government Investment Pool and the financial portfolio with the Bank of America. He reviewed the fund investment report from the City's BIAS accounting system.

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**EXECUTIVE SESSION – PROPERTY PURCHASE**

Mayor Wilson announced that the Council was going to adjourn into an Executive Session at 8:07 p.m. pursuant to RCW 42.30.110(1) (b) to consider the selection of a site or the acquisition of real estate by lease or purchase. The executive session is expected to last approximately 20 minutes. No action will be taken during the executive session. City Administrator Ehman Sheldon, City Attorney Kenison were in attendance.

Mayor Wilson also announced that the Council will go into another Executive Session to discuss potential litigation – performance of an employee for approximately 30 minutes. City Attorney Kenison was in attendance.

Mayor Wilson called the Council meeting back to order at 8:53 p.m.

**ADJOURNMENT**

With no further items to discuss, Mayor Wilson adjourned the Council meeting at

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE L. KUDRNA, City Clerk